

**State of Rhode Island
Real Estate Commission
Policy for Continuing Education Course and Instructor Approval**

June 29, 2006

Requirements for Continuing Education Course Approval

- Each course is to be no less than 1 hour.
- Each course must be re-submitted for approval every three years.
- The Real Estate Commission must approve the qualifications of each instructor.
- All courses must relate to the real estate industry.
- All courses must be designed to provide the consumer with a more knowledgeable real estate professional.
- All course materials and the instructor's resume must accompany applications for continuing education course.
- If a previously approved course is offered with a new instructor, a resume of the new instructor must be submitted to the Real Estate Commission for approval.

Minimum Qualifications For All Instructors of Real Estate Courses:

Instructors must have one of the following to be considered “qualified”:

- 1) A current Rhode Island real estate license and have at least five years of fulltime experience in the real estate industry;
- 2) A proficiency in a particular subject matter (e.g., lawyer, accountant, banker, engineer, etc.);
- 3) An appointment on a real estate faculty of an accredited college or university; or
- 4) A current teaching certificate combined with knowledge as it relates to the real estate industry.

NOTE: Instructors should remind students to keep their course certificates in the event they are audited by the Department of Business Regulation.